



**ORDER 01-01022024**

# City Council Order

**IN CITY COUNCIL**

**Ordered**, that the City Council hereby appoints Aaron Briere, Dalton Geisel, and Ronald Seguin as Constable with firearm/arrest powers for the Auburn Police Department.

Passage on 1/2/2024 6-0 (Councilor Milks absent).

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 02-01022024**

# City Council Order

**IN CITY COUNCIL**

**Ordered**, that the City Council authorizes the City Clerk to waive the \$200 business license fee for the food service license for the Danville Junction Grange #65.

Passage on 1/2/2024 6-0 (Councilor Milks absent).

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
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**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 03-01022024**

# City Council Order

**IN CITY COUNCIL**

**ORDERED**, that the City Council hereby sets the time for opening the polls for all 2024 Auburn elections to be 7:00 AM.

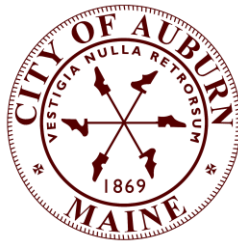
Passage on 1/2/2024 6-0 (Councilor Milks absent).

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**Richard S. Whiting**, Ward One  
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**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



# City Council Order

## IN CITY COUNCIL

Whereas the zoning text amendment evidenced by Ordinance #28-11202023 relating to Chapter 60, Article XII, Division 4- Lake Auburn Watershed Overlay District pertaining to agricultural farms, agricultural buffer strips, subsurface wastewater disposal system setbacks from resources/buffer strips, private sewage disposal systems and subsurface wastewater standards and requirements became effective on December 9, 2023 pursuant to Section 2.6(C) of the City Charter;

Whereas members of the Auburn City Council and the Mayor have heard concerns from constituents related to limitations on agriculture and water quality protections in the Lake Auburn Watershed;

**The Auburn City Council hereby orders** the City Manager to direct staff to work with the AG Working Group, Sustainability and Natural Resource Board, LAWPC, the Auburn Planning Board and public stakeholders to review the adopted amendments and recommend any changes back to the City Council **no later than the second regular City Council meeting in April 2024**. The process should include an initial advertised public meeting with the AG working Group to solicit public feedback, a working meeting with the AG work Group and then a Planning Board Workshop, Council Workshop and then a Planning Board Public hearing and recommendation. At a minimum, consideration should include the following:

- Agricultural uses
  - In Sec 60-951(b) amend the definition of non-hobby agricultural uses
  - In Sec 60-952(a) amend the description of permitted/prohibited agricultural uses
  - Define which agricultural uses are permitted (and by default the non-permitted activities are prohibited) and the scale of the permitted activity with a focus on water quality impacts. As an example, three horses kept for a resident's enjoyment or to provide riding lessons for a fee have the same water quality impact.
- Subsurface waste-water disposal system inspection
  - In Sec 60-952(f)(6) consider amending the described inspection method to shift responsibility for the inspection to the land-owner and provide a phased implementation.
  - The current construct in Sec 60-952(f)(6) supposes that LAWPC will perform an inspection once every five years or upon sale. LAWPC may not have the capability to

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**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



## City Council Order

do this and will require additional funding / hiring to do so. Another approach should be considered to require the landowner to have an inspection performed on this cycle by an inspector meeting defined qualifications, with the inspection meeting defined standards and with the report being sent to LAWPC and the City Plumbing Inspector.

- Consider further limits on the number of new subsurface wastewater disposal systems. The current ordinance will limit the construction of new systems (new here having the same meaning as the state plumbing code) to an estimated 38 new systems.

Passage on 1-2-2024, as amended 6-0 (Councilor Milks absent).

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**Jeffrey D. Harmon**, Mayor

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**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 05-01022024**

# City Council Order

**IN CITY COUNCIL**

**BE IT ORDERED** that the City Council approves a ninety (90) day waiver of the Residential, Multi-Family, Agricultural and Commercial building permit fees found in **Appendix A- Fees and Charges**, to repair damage to structures caused by the December 18, 2023 storm.

Passage on 1/2/2024 6-0 (Councilor Milks absent).

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**Richard S. Whiting**, Ward One  
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**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 06-01022024**

# City Council Order

## IN CITY COUNCIL

**ORDERED**, that the City Council allocate an additional \$1,000,000.00 from the FY2022 Undesigned Fund Balance which is within the policy of 10% - 14% as follows:

- \$500,000.00 Transfer to Worker's Compensation Fund
- \$500,000.00 Norway Savings Bank Arena Floor

Passage on 1/2/2024 6-0 (Councilor Milks absent).

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**Richard S. Whiting**, Ward One  
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**Jeffrey D. Harmon**, Mayor

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**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 07-01162024**

# City Council Order

**IN CITY COUNCIL**

**ORDERED**, that the City Council hereby re-appoints Riley Bergeron to the Planning Board, full member, with a 1/1/2027 term expiration as nominated by the Appointment Committee.

Passage on 1/16/2024 7-0.

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager





**ORDER 08-01162024**

# City Council Order

**IN CITY COUNCIL**

**ORDERED**, that the City Council hereby appoints Timothy Deroche to the Planning Board, from associate member to full member, with a 1/1/2027 term expiration as nominated by the Appointment Committee.

Passage on 1/16/2024 7-0.

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 09-01162024**

# City Council Order

**IN CITY COUNCIL**

**ORDERED**, that the City Council hereby appoints Ryan Smith to the Planning Board, full member, with a 1/1/2027 term expiration as nominated by the Appointment Committee.

Passage on 1/16/2024 4-3 (Councilors Milks, Weisner, and Walker opposed).

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 10-01162024**

# City Council Order

**IN CITY COUNCIL**

**ORDERED**, that the City Council hereby appoints Paul Josephson to the Complete Streets Committee, with a 1/1/2027 term expiration as nominated by the Appointment Committee.

Passage on 1/16/2024 7-0.

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**Richard S. Whiting**, Ward One  
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**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 11-01162024**

# City Council Order

**IN CITY COUNCIL**

**Ordered,** that the City Council hereby appoints Barbara (Bonnie) Lounsbury to serve a 4-year term as Chair of the Registration Appeals Board as nominated by the Municipal Clerk.

**Passage on 1/16/2024 7-0.**

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 12-01162024**

# City Council Order

**IN CITY COUNCIL**

**Ordered,** that the City Council hereby approves the Liquor License for Burnt Ends Barbecue, LLC., located at 120 Center Street, Auburn, ME.

**Passage on 1/16/2024 7-0.**

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**Richard S. Whiting**, Ward One  
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**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 13-01162024**  
**Amending Order 171-12182023**

# City Council Order

**IN CITY COUNCIL**

**IN CITY COUNCIL**

**ORDERED**, that the City Council hereby amends Order 171-12182023 as follows:

**ORDERED**, that the City Council hereby appoints the following named persons ~~to serve documents~~ as Constable without firearm/arrest powers (employees and volunteers) on behalf of the Auburn Police Department and Constable Process Servers without firearm/arrest powers (Private) within the City of Auburn for 2024. Constable Process Servers (Private) are not an agent or employee of the city or entitled to hold himself/herself out as such and is not authorized to carry a firearm in the performance of his/her duties, and that his/her authority to act as a constable is limited to private employment as a process server.

Martin Moreau	Employee	<del>Civilian Process Server</del> <u>Constable</u>	Without Firearm	New Appointment
Anna Brown	Employee	<del>Civilian Process Server</del> <u>Constable</u>	Without Firearm	Re-appointment
Maegan Kyllonen	Employee	<del>Civilian Process Server</del> <u>Constable</u>	Without Firearm	Re-appointment
<del>Kenneth Edgerly</del>	<del>Volunteer</del>	<del>Civilian Process Server</del>	<del>Without Firearm</del>	<del>Re-appointment</del>
Glenn Garry	Volunteer	<del>Civilian Process Server</del> <u>Constable</u>	Without Firearm	Re-appointment
Harry Gorman	Private	Constable Process Server	Without Firearm	Re-appointment

Passage on 1/16/2024 7-0.

**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

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**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



ORDER 14-01162024

# City Council Order

## IN CITY COUNCIL

**ORDERED**, that the Sustainability and Natural Resource Management Board will work with all relevant subcommittees with support from city staff to create a Solid Waste and Recycling plan for the City of Auburn. This plan should be presented to the City Council no later than August 19, 2024. This plan will play a role in the creation of the Cities Request for Proposal that will be issued for potential contract services for Solid Waste and Recycling.

Passage on 1/16/2024 7-0.

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**Richard S. Whiting**, Ward One  
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**Jeffrey D. Harmon**, Mayor

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**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 15-01162024**

# City Council Order

**IN CITY COUNCIL**

**ORDERED**, that the City Council hereby appoints Mayor Jeffrey Harmon to serve on the Maine Municipal Association's Legislative Policy Committee filling the remainder of the term held by the previous Mayor with a term expiration date of June 2024.

Passage on 1/16/2024 7-0.

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
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**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager





**ORDER 16-02052024**

# City Council Order

**IN CITY COUNCIL**

**ORDERED**, that the City Council hereby confirms Mayor Harmon's re-appointment of Leonard Kimble as a regular voting member to the Ethics Committee with a term expiration of November 1, 2026.

Passage on 2/5/2024 7-0.

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**Richard S. Whiting**, Ward One  
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**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 17-02052024**

# City Council Ordinance

## IN CITY COUNCIL

**TITLE: Comprehensive Plan Future Land Use Plan Map Near Riverside Drive.**

**ORDERED**, that the City Council hereby approves the amendment of the Future Land Use Plan map in the Comprehensive Plan as follows:

Amend the Future Land Use Plan map in the Comprehensive Plan to designate City Assessor's Parcel I.D.s 174-004, 174-004-001 and 174-004-002 land use as Suburban Development District following the 1% Chance FEMA Flood Hazard Line.

Failed on 2/5/2024 1-6 (Councilors Gerry, Whiting, Cowan, Milks, Weisner, and Platz opposed).

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**Benjamin J. Weisner**, Ward Four  
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**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 18-02052024**

# City Council Order

## IN CITY COUNCIL

**Ordered**, that the Auburn City Council schedule a Dangerous Buildings Public Hearing pursuant to 17 M.R.S. §§2851-2859 to consider 46 Fair Street, Auburn Maine at the regularly scheduled Council Meeting on March 18, 2024, at 7PM, City Council Chambers at Auburn Hall, 60 Court Street, Auburn, ME 04210.

Passage on 2/5/2024 7-0.

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**Richard S. Whiting**, Ward One  
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**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 19-02052024**

# City Council Order

## IN CITY COUNCIL

**ORDERED**, that the City Council hereby authorizes the City Manager to execute a revised Collective Bargaining Agreement, predicated on the wage reopener MOU signed in April of 2023, between the City of Auburn and the Local 797 representing the Auburn Fire Department Collective Bargaining Unit.

Passage on 2/5/2024 7-0.

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**Richard S. Whiting**, Ward One  
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**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 20-02052024**

# City Council Order

## IN CITY COUNCIL

**Ordered,** that the City Council hereby authorizes the use of \$89,306.42 from the Fund Balance to provide funding for 2024 warming center services. The proposed warming center will be located at the Calvary United Methodist Church located at 59 Sabattus Street in Lewiston from 2/8/2024 through 4/5/2024.

Passage on 2/5/2024 7-0.

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**Richard S. Whiting**, Ward One  
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**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



ORDER 21-02122024

# City Council Order

## IN CITY COUNCIL

**Ordered**, that the City Council hereby amends order 20-02052024 adopted at the February 5, 2024 City Council Meeting as follows:

**Ordered**, that the City Council hereby authorizes the use of \$~~89,306.42~~62,500.00 from the Fund Balance to cover no more than 50% of actual third-party expenses paid by the City of Lewiston to the operator of the ~~provide funding for~~ 2024 warming center ~~services~~. The proposed warming center will be located at the Calvary United Methodist Church located at 59 Sabattus Street in Lewiston from 2/~~8~~12/2024 through 4/~~5~~7/2024.

Passage on 2/12/2024 7-0.

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**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 22-02202024**

# City Council Order

**IN CITY COUNCIL**

**ORDERED**, that the City Council hereby appoints Phillip Savignano to serve on the Parks & Recreation Advisory Board with a 10/1/2025 term expiration as nominated by the Appointment Committee.

Passage on 2/20/2024 6-0 (Councilor Milks absent).

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
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**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 23-02202024**

# City Council Order

**IN CITY COUNCIL**

**ORDERED**, that the City Council hereby appoints Robert Hayes to the Planning Board, associate member, with a 1/1/2026 term expiration as nominated by the Appointment Committee.

Passage on 2/20/2024 6-0 (Councilor Milks absent).

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager





**ORDER 24-02202024**

# City Council Order

**IN CITY COUNCIL**

**ORDERED**, that the City Council hereby appoints Denis Bergeron to serve on the Sewer District Board of Trustees with a 3/1/2025 term expiration as nominated by the Appointment Committee.

Passage on 2/20/2024 6-0 (Councilor Milks absent).

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
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**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 25-02202024**

# City Council Order

**IN CITY COUNCIL**

**ORDERED**, that the City Council hereby re-appoints Thomas Moulin to serve on the Sewer District Board of Trustees with a 3/1/2028 term expiration as nominated by the Appointment Committee.

Passage on 2/20/2024 6-0 (Councilor Milks absent).

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**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 26-02202024**

# City Council Order

**IN CITY COUNCIL**

**ORDERED**, that the City Council hereby appoints Denis Bergeron to serve on the Water District Board of Trustees, with a 3/1/2028 term expiration as nominated by the Appointment Committee.

Passage on 2/20/2024 6-0 (Councilor Milks absent).

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
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**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 27-03042024**

# City Council Order

**IN CITY COUNCIL**

**ORDERED**, that the City Council hereby re-appoints Robert Cavanagh to serve as full member and Renee Cote as alternate member of the Registration Appeals Board for a three-year term as nominated by the Democratic Party. Term expiration dates of March 1, 2027.

Passage on 03/04/2024 6-0 (Councilor Milks absent).

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

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**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 28-03042024**

# City Council Order

**IN CITY COUNCIL**

**ORDERED**, that the City Council hereby appoints the following to serve as Wardens & Ward Clerks for the March 5, 2024 Election.

Audrey Murphy - Warden  
Christine Sirois – Ward Clerk  
Robert Hayes – Warden  
Carl Young – Ward Clerk  
Paul Ouellette – Warden  
Doreen Jordan – Warden  
Alice Dill – Ward Clerk  
Elizabeth Danielson – Warden  
Sue Martin – Ward Clerk

Passage on 03/04/2024 6-0 (Councilor Milks absent).

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

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**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 28-03042024**

# City Council Order

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 29-03042024**

# City Council Order

**IN CITY COUNCIL**

**ORDERED**, that the City Council hereby sets the date for the Special Municipal Election to fill the vacant At large School Committee seat, to be held on Tuesday, July 9, 2024.

Passage on 03/04/2024 6-0 (Councilor Milks absent).

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



# City Council Order

## IN CITY COUNCIL

**ORDERED**, that the City Council hereby authorizes the City Manager to negotiate a Purchase and Sale Agreement with DT AND DW PROPERTIES INC and to acquire 150 Minot Ave (Auburn Tax Parcel 230-157) with Community Development Block Grant funds for the purpose of Clearance, Demolition and Remediating Blight in a target neighborhood.

Passage on 03/04/2024 6-0 (Councilor Milks absent).

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
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**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager





**ORDER 31-03042024**

# City Council Order

## IN CITY COUNCIL

**Ordered,** that the Auburn City Council hereby authorizes the City Manager to execute an amendment to the intermodal facility lease with Power and Construction, Inc. and establishes an Intermodal Facility Special Revenue Account for the deposit of lease payments made under that amendment starting April, 1, 2024.

Passage on 03/04/2024 6-0 (Councilor Milks absent).

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 32-03042024**

# City Council Order

## IN CITY COUNCIL

**ORDERED**, that the City Council hereby authorizes the City Manager to execute a purchase and sale agreement with Highest121, LLC for the purchase of 14 Newbury Street (Auburn Tax Parcel 231-034) and 16 Newbury Street (Auburn Tax Parcel 231-035) for \$25,000 (Twenty-Five Thousand Dollars).

Passage on 03/04/2024 6-0 (Councilor Milks absent).

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

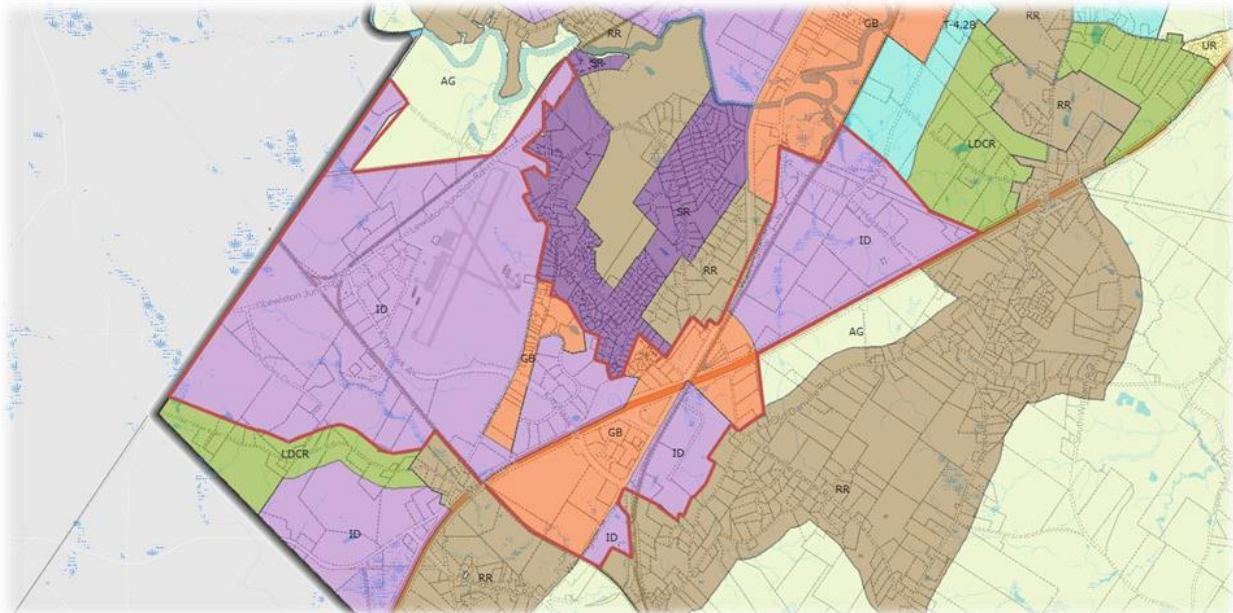
**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



# City Council Order

## IN CITY COUNCIL

**Ordered,** That the Auburn City Council directs staff to draft Zoning Map and Text Ordinance amendments to Chapter 60, Zoning and prepare the items for Public Hearing and a Recommendation by the Auburn Planning Board pursuant to Chapter 60, Article XVII, Division 2, Amendment to the Zoning Ordinance or Zoning Map. The intent is to consider amendments that will define and declare the City's desire to attract investment related to Maine's Forest Bioproducts Advanced Manufacturing Technologies in the mapped area (outlined in red). The amendments shall include text to allow related uses and expand uses in the General Business zoned portions of the Technology Hub Overlay (outlined in red) to include manufacturing using Maine Forest Bioproducts or locally grown foods or fibers. The overlay will follow existing GB and ID zoning boundaries and text for a Planning Board Public hearing will be drafted based on this directive.



Passage on 03/04/2024 6-0 (Councilor Milks absent).

**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 33-03042024**

# City Council Order

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 34-03182024**

# City Council Order

**IN CITY COUNCIL**

**ORDERED**, that the City Council hereby re-appoints Chris Carson to serve another term on the Sustainability and Natural Resource Management Board (SNRB) with a 04/01/2027 term expiration as nominated by the Natural Products and Agriculture Working Group.

Passage on 03/18/2024 6-0 (Councilor Platz absent).

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 35-03182024**

# City Council Order

**IN CITY COUNCIL**

**ORDERED** that the City Council hereby appoints Steve Buchanan to serve on the Board of Assessment with a 03/31/2027 term expiration as nominated by the Appointment Committee.

Passage on 03/18/2024 6-0 (Councilor Platz absent).

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 36-03182024**

# City Council Order

**IN CITY COUNCIL**

**ORDERED**, that the City Council hereby appoints Gerald Samson to serve on the Board of Assessment with a 03/31/2027 term expiration as nominated by the Appointment Committee.

Passage on 03/18/2024 6-0 (Councilor Platz absent).

---

**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 37-03182024**

# City Council Order

**IN CITY COUNCIL**

**ORDERED**, that the City Council hereby appoints Kathy Shaw to serve on the Board of Assessment with a 03/31/2026 term expiration as nominated by the Appointment Committee.

Passage on 03/18/2024 6-0 (Councilor Platz absent).

---

**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager





**ORDER 38-03182024**

# City Council Order

**IN CITY COUNCIL**

**ORDERED**, that the City Council hereby appoints Tina Eugley to serve on the Age Friendly Community Committee with a 06/01/2027 term expiration as nominated by the Appointment Committee.

Passage on 03/18/2024 6-0 (Councilor Platz absent).

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



ORDER 39-03182024

# City Council Order

IN CITY COUNCIL

CITY OF AUBURN, MAINE  
CITY COUNCIL

Re: Premises at 46 Fair Street, Auburn, Maine  
Parcel ID# 337-002

## ORDER OF DEMOLITION PURSUANT TO 17 M.R.S. §§ 2851-2859

Notice having been given to REDCORAL INVESTMENTS, LLC and all other persons and entities having an interest in the premises situated at 46 Fair Street in Auburn, Maine, described as Parcel ID# 337-002 on the City's maps, copies of which are on file at the Auburn City Hall, and more particularly described in a deed from Allen F. Mackey to RedCoral Investments, LLC, dated September 14, 2021, and recorded in the Androscoggin County Registry of Deeds in Book 10877, Page 16 (the "Property");

Notice also having been given to (1) 32 Ventures, LLC, holder of a mortgage on the Property dated June 23, 2022, and recorded in the said Registry in Book 11139, Page 27; (2) F and F Ventures 11, LLC, holder of a mortgage on the Property dated June 26, 2023, and recorded in the said Registry in Book 11402, Page 64; (3) Auburn Water District, holder of a water lien on the Property dated September 21, 2022, and recorded in the said Registry in Book 11216, Page 186; and (4) Auburn Sewer District, holder of a sewer lien on the Property dated September 20, 2022, and recorded in the said Registry in Book 11216, Page 192.

A hearing having been duly held by the City Council at the Auburn City Hall on March 18, 2024, which was continued to April 1, 2024; and

The structure located on said Property having been adjudged to be structurally unsafe; unstable; unsanitary; constituting a fire hazard; unsuitable and improper for the use or occupancy to which they have been put; constituting a hazard to health and safety because of inadequate maintenance, dilapidation, obsolescence, or abandonment; and otherwise dangerous to life and property within the meaning of 17 M.R.S. § 2851 and beyond repair, for the reasons set forth in the findings and conclusions attached as Exhibit A and incorporated herein;

Now, therefore, it is hereby **ORDERED** that the structure located on the Property be removed within 60 days from the date of this Order, that the removal comply with all State and local requirements and that the Property be left in a safe and sanitary condition, or that the nuisance be abated in a manner satisfactory to the City within 60 days from the date of this Order; provided, however, that City staff is authorized to delay the disposal of the building if the owner or any party-in-interest has demonstrated the ability and willingness to satisfactorily rehabilitate the building;

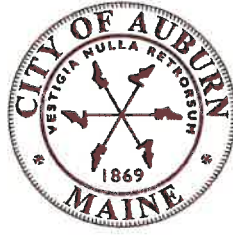
It is further **ORDERED** that, if this Order is not complied with, then the City Council or its designee is authorized to cause the removal of the said structure described herein and to bill the owner for the cost of all expenses incurred by the City, which bill must be paid within 30 days after demand; and

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



# City Council Order

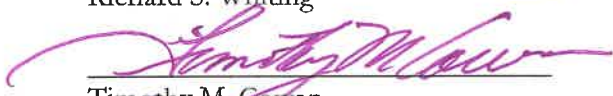
It is further **ORDERED** that in the event the owner does not pay the City for its expenses within 30 days after demand, a special tax shall be assessed on the premises described as Parcel ID# 337-002 and located at 46 Fair Street, for all expenses as defined in 17 M.R.S. § 2853, incurred by the City in connection with the removal of the said structure and/or the abatement of the nuisance;

It is further **ORDERED** that the City Clerk cause attested copies of this Order to be served upon the persons and interest holders above-named as required by law, and that any appeal from this decision must be made to the Maine Superior Court within 30 days of the date of this Order, in accordance with Rule 80B of the Maine Rules of Civil Procedure.

Dated: April 1, 2024

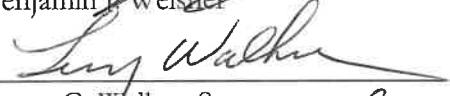
CITY OF AUBURN  
CITY COUNCIL

  
Richard S. Whiting

  
Timothy M. Cowan

  
Stephen G. Milks

  
Benjamin J. Weisner

  
Leroy G. Walker, Sr.

  
Belinda A. Gerry

  
Adam R. Platz

---

**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 40-03182024**

# City Council Order

**IN CITY COUNCIL**

**Ordered**, that the attached Fee Schedule, as defined in Chapter 1 of the Code of Ordinances and referenced throughout the Code, be and hereby is adopted.

Passage on 03/18/2024 6-0 (Councilor Platz absent).

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 41-04012024**

# City Council Order

**IN CITY COUNCIL**

**ORDERED**, that the City Council hereby sets the date to hold the School Budget Validation Referendum Election for Tuesday, June 11, 2024.

Passage on 04/01/2024 7-0.

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 42-04012024**

# City Council Order

## IN CITY COUNCIL

**Ordered,** that the City Council hereby authorizes the City Clerk to consolidate to one polling place (Auburn Hall, 60 Court Street) for the Special Municipal Election scheduled to be held on Tuesday, July 9, 2024 to fill the recently vacated School Committee At-large seat.

Passage on 04/01/2024 7-0.

---

**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 43-04012024**

# City Council Order

**IN CITY COUNCIL**

**ORDERED**, that the City Council hereby adopts the FY 2025 - 2029 (5 year) Capital Improvement Plan, as presented.

Passage on 04/01/2024 7-0.

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 44-04012024**

# City Council Order

## IN CITY COUNCIL

**ORDERED**, that the City Council hereby approves the Mass Gathering permit for the May 11, 2024, Auburn Lobster Festival sponsored by the City of Auburn.

Passage on 04/01/2024 7-0.

---

**Richard Whiting**, Ward One  
**Benjamin Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy Cowan**, Ward Two  
**Leroy G. Walker**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager





**ORDER 45-04012024**

# City Council Order

## IN CITY COUNCIL

**ORDERED**, that the City Council hereby approves the temporary liquor license for an Incorporated Civic Organization for the City's three signature events: Auburn Lobster Festival, Auburn Blues & Brews and New Year's Auburn.

Passage on 04/01/2024 7-0.

---

**Richard Whiting**, Ward One  
**Benjamin Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy Cowan**, Ward Two  
**Leroy G. Walker**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 46-04012024**

# City Council Order

## IN CITY COUNCIL

**ORDERED**, that the City Council hereby approves the Annual Reports to the Maine State Housing Authority for Tax Year April 1, 2023 – March 31, 2024, and authorizes the City Manager to sign the annual reports for Affordable Housing Tax Increment Financing Districts, #16 (Webster School), #21 (477 Minot Ave) and #22 (48 Hampshire Street), as provided by Business and Community Development Staff.

Passage on 04/01/2024 7-0.

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



# City Council Order

## IN CITY COUNCIL

**ORDERED**, that the following individuals hereby be appointed as Election Clerks for the period of May 1, 2024, through April 30, 2026.

PARTY	LAST NAME	FIRST NAME
R	Amero	Claire
R	Buchanan	Crystal
R	Cyr	Judy
R	Cyr	Claudette
R	Galway	Bonnie
R	Hayes	Priscilla
R	Lee	Linda
R	Martineau	Raymond
R	Oakley	Ruth
R	Whitney	David
D	Bergeron-Smith	Julia
D	Bergeron-Smith	Bram
D	Cavanagh	Robert
D	Dufresne	Carmen
D	Hayes	Bonnie
D	Jordan	Roland
D	Mailey	Joseph
D	McGuckian	Celia
D	Miller	Priscilla
D	Murphy	Mona
D	Pelliccia	Joseph
D	Pelliccia	Patricia
D	Waters	Elizabeth

Passage on 04/16/2024 7-0.

**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 48-04162024**

# City Council Order

**IN CITY COUNCIL**

**Ordered,** that the City Council hereby authorizes the City Clerk to waive the \$60.00 Temporary Food Service fee for the Auburn Exchange Club's lobster dinner fundraiser scheduled for Saturday, May 11, 2024.

Passage on 04/16/2024 7-0.

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



# City Council Order

## IN CITY COUNCIL

**ORDERED**, that the City Council hereby approves the poverty abatement, case # PA 2024-001 in the amount of \$2842.61.

<i>Richard S. Whiting</i>	<i>[Signature]</i>	<i>04/16/2024</i>
Richard S. Whiting	Ward 1, Councilor Signature	Date
<i>Timothy M. Cowan</i>	<i>[Signature]</i>	<i>4/16/24</i>
Timothy M. Cowan	Ward 2, Councilor Signature	Date
<i>[Signature]</i>		<i>4-16-24</i>
Stephen G. Milks	Ward 3, Councilor Signature	Date
<i>[Signature]</i>		<i>4.16-24</i>
Benjamin J. Weisner	Ward 4, Councilor Signature	Date
<i>[Signature]</i>		<i>4-16-24</i>
Leroy G. Walker Sr.	Ward 5, Councilor Signature	Date
<i>[Signature]</i>		<i>4-16-24</i>
Belinda A. Gerry	At Large, Councilor Signature	Date
<i>[Signature]</i>		<i>4-16-24</i>
Adam R. Platz	At Large, Councilor Signature	Date

**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 50-04162024**

# City Council Order

**IN CITY COUNCIL**

**Ordered,** that the Auburn City Council hereby authorizes the City Manager to execute a lease with Carroll Materials LLC and directs payments made under the lease into the Intermodal Facility Special Revenue Account.

Passage on 04/16/2024 7-0.

---

**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 51-04162024**

# City Council Order

**IN CITY COUNCIL**

**Ordered,** that the City Council authorizes the City Manager to execute the purchase of property located at 67 Kittyhawk Avenue, Auburn, Maine in the amount of \$1,350,000.00 which will be appropriated from the fund balance.

Passage on 4/16/2024 7-0.

---

**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 52-04162024**

# City Council Order

## IN CITY COUNCIL

**Ordered,** that the City Council authorizes the City Manager to enter into a Memorandum of Understanding (MOU) with the Auburn Lewiston Municipal Airport for the implementation of the right of first refusal of the property located at 67 Kittyhawk Avenue, Auburn, Maine.

Passage on 4/16/2024 7-0.

---

**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager





**ORDER 53-05062024**

# City Council Order

**IN CITY COUNCIL**

**Ordered,** that the City Council hereby appoints Edward Little High School sophomore, Houda Aden to serve as City Council Student Representative with a term expiration of 6/30/2026, as nominated by the Appointment Committee.

**Passage on 5/6/24 7-0.**

---

**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 54-05062024**

# City Council Order

## IN CITY COUNCIL

**Ordered,** that the City Council hereby appoints Edward Little High School junior, Anaya Egge to serve as City Council Student Representative with a term expiration of 6/30/2025, as nominated by the Appointment Committee.

**Passage on 5/6/24 7-0.**

---

**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 55-05062024**

# City Council Order

**IN CITY COUNCIL**

**Ordered**, that the City Council hereby appoints Emmanuel Babine to serve on the Zoning Board of Appeals with a term expiration of 05/01/2025, as nominated by the Appointment Committee.

**Passage on 5/6/24 7-0.**

---

**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 56-05062024**

# City Council Order

**IN CITY COUNCIL**

**Ordered,** that the City Council hereby appoints Katie Boss to serve on the Zoning Board of Appeals with a term expiration of 05/01/2026, as nominated by the Appointment Committee.

**Passage on 5/6/24 7-0.**

---

**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 57-05062024**

# City Council Order

**IN CITY COUNCIL**

**Ordered**, that the City Council hereby appoints Michael Dixon to serve on the Zoning Board of Appeals with a term expiration of 05/01/2027, as nominated by the Appointment Committee.

**Passage on 5/6/24 7-0.**

---

**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 58-05062024**

# City Council Order

**IN CITY COUNCIL**

**Ordered,** that the City Council hereby appoints Stanwood “Joe” Gray to serve on the Zoning Board of Appeals with a term expiration of 05/01/2027, as nominated by the Appointment Committee.

**Passage on 5/6/24 7-0.**

---

**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 59-05062024**

# City Council Order

**IN CITY COUNCIL**

**Ordered,** that the City Council hereby appoints Chelsea Eaton to serve on the Zoning Board of Appeals with a term expiration of 05/01/2026, as nominated by the Appointment Committee.

**Passage on 5/6/24 7-0.**

---

**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 60-05062024**

# City Council Order

**IN CITY COUNCIL**

**Ordered,** that the City Council hereby appoints Gerald Samson to serve on the Zoning Board of Appeals with a term expiration of 05/01/2025, as nominated by the Appointment Committee.

**Passage on 5/6/24 7-0.**

---

**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager





**ORDER 61-05062024**

# City Council Order

**IN CITY COUNCIL**

**Ordered,** that the City Council hereby appoints Elisabeth Collier to serve on the Board of Assessment Review with a term expiration of 03/31/2025, as nominated by the Appointment Committee.

**Passage on 5/6/24 7-0.**

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 62-05062024**

# City Council Order

**IN CITY COUNCIL**

**Ordered,** that the City Council hereby appoints Mary LaFontaine to serve on the Board of Assessment with a term expiration of 03/31/2026, as nominated by the Appointment Committee.

**Passage on 5/6/24 7-0.**

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 63-050620024**

# City Council Order

**IN CITY COUNCIL**

**Ordered,** that the City Council hereby appoints Corey Kinnan to serve on the Parks & Recreation Advisory Board with a term expiration of 10/01/2024, as nominated by the Appointment Committee.

**Passage on 5/6/24 7-0.**

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 64-05062024**

# City Council Order

**IN CITY COUNCIL**

**Ordered,** that the City Council hereby appoints Elisabeth Collier to serve on the Parks & Recreation Advisory Board with a term expiration of 10/01/2024, as nominated by the Appointment Committee.

**Passage on 5/6/24 7-0.**

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 65-05062024**

# City Council Order

## IN CITY COUNCIL

**ORDERED**, that the City Council hereby appoints Adam Lee to serve on the Lewiston Auburn Railroad Corporation for a term of 3 years from April of 2024 – April of 2027.

**Item removed from Consent (Weisner)  
Failed on 5/6/24 3-4 (Gerry, Milks, Walker, Weisner)**

---

**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 66-05062024**

# City Council Order

**IN CITY COUNCIL**

**ORDERED**, that the City Council hereby appoints Jessica Donovan to serve on the Lewiston Auburn Railroad Corporation for a three-year term (April of 2024 – April of 2027).

**Removed from Consent (Weisner)  
Passage on 5/6/24 4-3 (Milks, Walker, Weisner)**

---

**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 67-05062024**

# City Council Order

**IN CITY COUNCIL**

**ORDERED**, that the Auburn City Council hereby authorizes Jonathan LaBonté to vote the shares held by any shareholder for the Lewiston Auburn Railroad Company.

**Removed from Consent (Milks)  
Passage on 5/6/24 7-0.**

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 68-05062024**

# City Council Order

**IN CITY COUNCIL**

**Ordered**, that the City Council hereby appoints Annemarie Iadarola as Constable with firearm/arrest powers for the Auburn Police Department.

**Passage on 5/6/24 7-0.**

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager





**ORDER 69-05062024**

# City Council Order

**IN CITY COUNCIL**

**Ordered,** that the Auburn City Council initiate an amendment to City of Auburn Ordinances Chapter 60, Article XVI, Division 2 Site Plan Review and refer the proposed(attached) text to the Planning Board for a public hearing and recommendation on the proposed text amendment pursuant to Chapter 60, Article XVII. Amendments.

**Passage on 5/6/24 5-2 (Milks, Gerry)**

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
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**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



# City Council Order

## IN CITY COUNCIL

### Ordered,

That the Auburn City Council hereby adopts and approves the following School Budget articles for Fiscal Year 2024-2025.

1. That \$ 20,414,118 be authorized to be expended for Regular Instruction;
2. That \$ 13,903,945 be authorized to be expended for Special Education;
3. That \$-0- be authorized to be expended for Career and Technical Education;
4. That \$ 958,221 be authorized to be expended for Other Instruction;
5. That \$ 4,210,854 be authorized to be expended for Student and Staff Support;
6. That \$ 1,491,243 be authorized to be expended for System Administration;
7. That \$ 2,693,273 be authorized to be expended for School Administration;
8. That \$ 2,441,816 be authorized to be expended for Transportation and Buses;
9. That \$ 5,293,437 be authorized to be expended for Facilities Maintenance;
10. That \$ 10,299,164 be authorized to be expended for Debt Service and Other Commitments;
11. That \$ 41,685 be authorized to be expended for All Other Expenditures,;
12. That \$ 53,702,850.90 be appropriated for the total cost of funding public education from Pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and that \$ 15,589,989.66 be raised as the municipality's contribution to the total cost of funding public education from Pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688;

***Explanation:** The city's contribution to the total cost of funding public education from Pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding*

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**Richard S. Whiting**, Ward One  
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**Belinda A. Gerry**, At Large

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**Jeffrey D. Harmon**, Mayor

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**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



# City Council Order

*Act is the amount of money determined by state law to be the minimum amount that a municipality must raise in order to receive the full amount of state dollars.*

13. That \$1,155,649 be raised and appropriated for the annual payments on debt service previously approved by the city's legislative body for non-state-funded school construction projects or non-state-funded portions of school construction projects, in addition to the funds appropriated as the local share of the city's contribution to the total cost of funding public education from Pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with Maine Revised Statutes, Title 20-A, Section 15690 (2A);

**Explanation:** *Non-state-funded debt service is the amount of money needed for the annual payments on the city's long-term debt for major capital school construction projects that are not approved for state subsidy. The bonding of this long-term debt was previously approved by the voters or other legislative body.*

14. That \$3,795,455 be raised and appropriated in additional local funds, which exceeds the State's Essential Programs and Services allocation model by \$3,795,455, as required to fund the budget recommended by the School Committee.

The School Committee recommends \$3,795,455, which exceeds the State's Essential Programs and Services allocation model by \$3,795,455. The School Committee gives the following reasons for exceeding the State's Essential Programs and Services funding model:

The Essential Programs and Services funding model does not recognize all of the costs of special education services, transportation services, instructional services, co-curricular services and other services that the School Department provides.

**Explanation:** *The additional local funds are those locally raised funds over and above the city's local contribution to the total cost of funding public education from Pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state-funded debt service that will help achieve the school department budget for educational programs.*

15. That the school committee be authorized to expend \$61,747,757 for the fiscal year beginning July 1, 2024 and ending June 30, 2025 from the city's contribution to the total cost of funding public education from Pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, fund balances, state subsidy and other receipts for the support of schools;

16. That the City of Auburn appropriate \$375,716 for Adult Education and raise \$213,644 as the local share,

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**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



## City Council Order

with authorization to expend any additional, incidental or miscellaneous receipts in the interest and for the well-being of the adult education program.

17. That in addition to amounts approved in the preceding articles, the School Committee be authorized to expend such other sums as may be received from federal or state grants or programs or other sources during the fiscal year for school purposes, provided that such grants, programs or other sources do not require the expenditure of other funds not previously appropriated.
18. That in addition to amount approved in the preceding articles, the School Committee be authorized to transfer up to \$150,000 from the School Department's unexpended balances at the end of the 2023-2024 fiscal year to the Edward Little High School Capital Reserve Fund for the purpose of funding capital improvement projects, facility upgrades, and plant maintenance at the new Edward Little High School and adjacent athletic facilities.
19. That in addition to amount approved in the preceding articles, the School Committee be authorized to transfer up to \$150,000 from the School Department's unexpended balances at the end of the 2023-2024 fiscal year to the School Technology Equipment Reserve Fund for the purpose of funding purchase and maintenance of computers, tablets, audiovisual equipment, and related technology for the School Department.
20. That in addition to the amount approved in the preceding articles, the School Committee transfer \$268,000 from Excess Fund Balance Funds to the Curriculum Development Reserve Fund for the purpose of funding curriculum development materials, equipment, software, and professional development.

**Passage on 5/6/24 5-2 (Gerry, Weisner)**

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
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**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



# City Council Order

## IN CITY COUNCIL

**Ordered,** that the Auburn City Council Initiates consideration of an amendment from the Lake Auburn Stakeholders Group and refers the attached text and maps to the Auburn Planning Board for Public Hearing and a Recommendation pursuant to Chapter 60, Article XVII. Amendment include Chapter 60, Article II, Chapter 60, Article XIII, Division 2, Phosphorus Control, Chapter 60, Article IV, Division 3, Low Density Country Residential District, Chapter 60, Article XII, Division 4, Lake Auburn Watershed Overlay District and amendments to the Zoning Map. The intent is to consider text amendments that will strengthen the ordinance for protections to the Lake Auburn Watershed and the source water protection for the communities of Auburn and Lewiston which serves clean drinking water to 39,000 residents from Lake Auburn. The overlay maps will follow existing watershed/overlay boundaries that will assist in the septic inspection program and further define natural resource features for buffers. Materials for a Planning Board Public hearing has been completed based on the directive in Order 04-01022024.

**Passage on 5/6/24 4-3 (Milks, Weisner, Walker)**

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**Richard S. Whiting**, Ward One  
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**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 72-05062024**

# City Council Order

**IN CITY COUNCIL**

**Ordered,** that the City Council hereby approves the Liquor License for Giri Auburn 14 LLC., DBA Hilton Garden Inn Auburn Riverwatch located at 14 Great Falls Plaza.

**Passage on 5/6/24 7-0.**

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
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**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 73-05062024**

# City Council Order

**IN CITY COUNCIL**

**Ordered,** that the City Council hereby appoints Emily F. Carrington as Registrar of Voters for the City of Auburn, with a term expiration date of 12/31/2024.

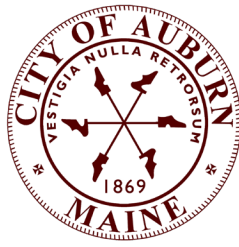
**Passage on 5/6/24 7-0.**

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
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**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 74-05202024**

# City Council Order

**IN CITY COUNCIL**

**ORDERED**, that City Council hereby adopts the CDBG/HOME Consortium Annual Action Plan for Program Year 2024 as presented by the Business & Community Development Department.

Passage on 5/20/24 7-0.

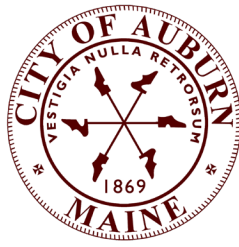
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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager





**ORDER 75-05202024**

# City Council Order

**IN CITY COUNCIL**

**ORDERED**, that City Council hereby adopts the revised CDBG-CV budget as presented by the Business & Community Development Department.

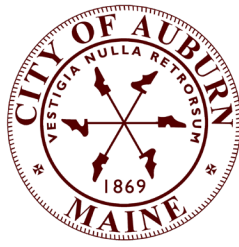
Passage on 5/20/24 7-0.

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**Richard S. Whiting**, Ward One  
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**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 76-05202024**

# City Council Order

**IN CITY COUNCIL**

**ORDERED**, that the City Council hereby authorizes the City Clerk to waive the \$60 Temporary Food Service license fee for Phoenix No Limits Karate for a fundraising event to be held on June 08, 2024.

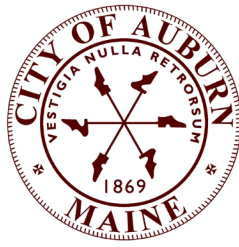
Passage on 5/20/24 7-0.

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
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**Jeffrey D. Harmon**, Mayor

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**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 77-05202024**

# City Council Order

**IN CITY COUNCIL**

**ORDERED**, that the City Council hereby authorizes the City Clerk to waive the \$200 business license fee for Auburn Suburban Baseball/Softball, located at 4 Mount Apatite Road.

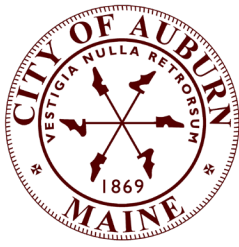
Passage on 5/20/24 7-0.

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
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**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 78-06032024**

# City Council Order

**IN CITY COUNCIL**

**ORDERED**, that Donna Wallace be and hereby is appointed to serve on the Age Friendly Community Committee for a term that expires 6/1/2027, as recommended by the Appointment Committee.

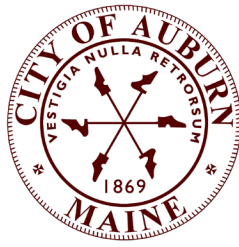
Passage on 6/3/2024 6-0 (Weisner absent)

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 79-06032024**

# City Council Order

**IN CITY COUNCIL**

**ORDERED**, that Lawrence Pelletier be and hereby is appointed to serve on the Age Friendly Community Committee for a term that expires 6/1/2027, as recommended by the Appointment Committee.

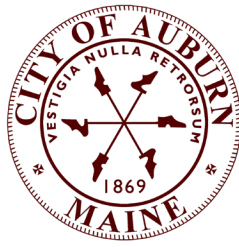
Passage on 6/3/2024 6-0 (Weisner absent)

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 80-06032024**

# City Council Order

**IN CITY COUNCIL**

**ORDERED**, that Dana Morrell be and hereby is appointed to serve on the Age Friendly Community Committee for a term that expires 6/1/2027, as recommended by the Appointment Committee.

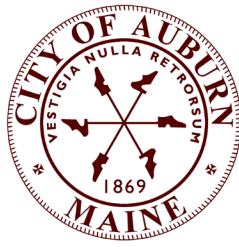
Passage on 6/3/2024 6-0 (Weisner absent)

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 81-06032024**

# City Council Order

## IN CITY COUNCIL

**ORDERED**, that Cynthia Larrabee be and hereby is appointed to serve on the Age Friendly Community Committee for a term that expires 6/1/2027, as recommended by the Appointment Committee.

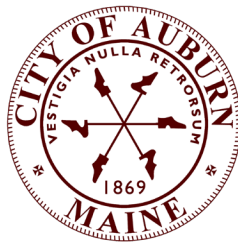
Passage on 6/3/2024 6-0 (Weisner absent)

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Belinda A. Gerry**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



# City Council Order

## IN CITY COUNCIL

### **ORDER - AUTHORIZING ISSUANCE OF GENERAL OBLIGATION BONDS AND A TAX LEVY THEREFOR**

Following a public hearing duly called and held as required by Article 8, Section 8.13 of the City Charter, **by the Auburn City Council BE IT ORDERED:**

THAT, pursuant to Title 30-A, §5772 of the Maine Revised Statutes, as amended, the City Charter, as amended, and all other authority thereto enabling, there is hereby authorized the issue and sale of the City's general obligation bonds (the "Bonds") and notes in anticipation thereof (the "Notes"), in the principal amount not to exceed \$16,615,750, the proceeds of which, including original issue premium, if any, and investment earnings thereon, are hereby appropriated to finance the capital equipment and capital improvements listed in Schedule 1 hereto (including costs of issuance for the Bonds)(the "Projects"), all constituting a part of the City's FY25 Capital Improvement Program.

THAT the Bonds and Notes shall be signed by the manual or facsimile signatures of the City's Finance Director and its Treasurer (provided that at least one of such signatures shall be a manual signature), attested by the City Clerk under the seal of the City.

THAT the Finance Director is hereby authorized, in the name of and on behalf of the City, to establish, determine and approve the time of the sale, award and settlement of the Bonds and Notes, which may be issued at one time, or from time to time, through a public offering or a private placement, on a competitive or negotiated basis, in serial form or as term bonds, or some combination of any of the foregoing, such establishment, determination and approval to be conclusively evidenced by the execution thereof.

THAT the Finance Director is hereby authorized, in the name of and on behalf of the City, to establish, determine and approve the date, form, denominations, interest rates, maturities (not to exceed the maximum term authorized by law), provisions for early redemption, and all other details of such Bonds and Notes, such establishment, determination and approval to be conclusively evidenced by the execution thereof.

THAT to the extent not payable from other funds, each year that any of the Bonds remain outstanding, the City shall levy a tax in an amount sufficient to pay the annual installment of principal and the annual interest on such Bonds.

THAT the Finance Director is hereby authorized, in the name of and on behalf of the City, to do or cause to be done all such acts and things necessary and expedient in respect in connection with the financing of the Projects and the issuance the Bonds and Notes, and the investment of the proceeds thereof, including to select a financial advisor, underwriter, or paying agent/registrars with respects to the Bonds and Notes, and to execute, deliver and approve all agreements, investment agreements, bond purchase agreements, preliminary and final official statements or other offering documents, escrow agreements, continuing disclosure agreements, tax compliance agreements, or arbitrage certificates, and all other closing certificates and documents (collectively referred to as the "Bond Documents"), which Bond Documents

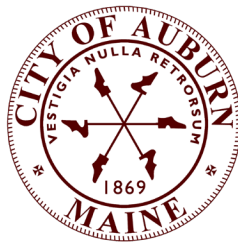
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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Adam R. Platz**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffery D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Belinda A. Gerry**, At Large  
**Phillip L. Crowell, Jr.**, City Manager





## City Council Order

may be in such form and contain such terms, conditions and provisions including, without limitation, the waiving of the City's sovereign or governmental immunity with respect to the enforceability of any of the forgoing, which waiver of sovereign or governmental immunity is hereby authorized, confirmed and approved, as the Finance Director shall establish, determine and approve, such establishment, determination and approval to be conclusively evidenced by the execution thereof.

THAT to the extent the Bonds or Notes are issues on a tax-exempt basis, the Finance Director is hereby authorized, in the name of and on behalf of the City:

- To covenant, agree and certify (A) that no part of the proceeds of such Bonds and Notes shall be used directly or indirectly to acquire any securities or obligations or property, the acquisition or use of which would cause the Bonds or Notes to be "private activity bonds" or "arbitrage bonds" within the meaning of Sections 141 and 148 of the Internal Revenue Code of 1986, as amended, and (B) that the City will file any required reports and take any other action that may be necessary to insure that interest on the Bonds or Notes will remain exempt from federal income taxation, and that the City will refrain from any action that would cause interest on the Bonds and Notes to be subject to federal income taxation; and
- To designate the Bond or Notes, or a portion thereof, as qualified tax-exempt obligations under and as permitted by Section 265(b)(3) of the Code, to the extent such designation is available and permissible under said Section 265(b)(3).

THAT if the Finance Director, Treasurer, or Clerk are for any reason unavailable to approve and execute the Bonds, Notes or any related Bond Document, the person or persons then acting in any such capacity, whether as an assistant, a deputy, or otherwise, in an interim or acting capacity, is hereby authorized, in the name of and on behalf of the District, to act for such official with the same force and effect as if such official had himself or herself performed such act.

THAT if any authorized representative of the City who has signed or sealed the Bonds or Notes shall cease to be such officers or officials before the Bonds or Notes so signed and sealed shall have been actually authenticated or delivered by the City, such Bonds or Notes nevertheless may be issued, delivered and authenticated with the same force and effect as though the person or persons who signed or sealed such Bonds or Notes had not ceased to be such officer or official; and also any such Bonds or Notes may be signed and sealed on behalf of the City by those persons who, at the actual date of the execution of such Bonds or Notes, shall be the proper officers and officials of the City, although at the nominal date of such Bonds or Notes any such person shall not have been such officer or official.

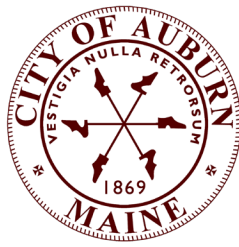
THAT if the actual cost of any Project differs from the estimated cost, whether due to completion, delay or abandonment of such Project or for any other reason, the Finance Director is hereby authorized, in the name of and on behalf of the City, in her discretion, to reallocate proceeds of the Bonds and Notes to any other listed Project, or to any other project or improvement that the City Council has approved or may in the future approve as part of the City's annual capital improvement plan.

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
**Adam R. Platz**, At Large

**Timothy M. Cowan**, Ward Two  
**Leroy G. Walker, Sr.**, Ward Five  
**Jeffery D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Belinda A. Gerry**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



## City Council Order

THAT the authority to issue any Bonds or Notes not issued within 2 years of the date of approval of this Order shall automatically expire 2 years from the date of approval of this Order.

THAT notwithstanding the foregoing paragraph, during the term any of the Bonds issued pursuant to this Order remain outstanding, the Finance Director is hereby authorized, in the name of and on behalf of the City, to issue refunding bonds on either a current or advance refunding basis, to refund some or all of the Bonds then outstanding, and to establish, determine and approve the time of the sale, award and settlement of such refunding bonds, the date, form, denominations, interest rates, maturities (not to exceed the maximum term authorized by law), provisions for early redemption, and all other details of such refunding bonds, such establishment, determination and approval to be conclusively evidenced by the execution thereof, and to execute and deliver, in the name of and on behalf of the City, such additional Bond Documents as may be reasonable or necessary with respect to such refunding, and each refunding bond issued hereunder shall be signed in the same manner as the Bonds.

THAT prior to the issuance of the Bonds or Notes, the Finance Director is hereby authorized to expend available funds of the City to pay costs of the Projects (referred to as “original expenditures”) which would be reimbursed from proceeds of the Bonds or Notes; to that end, the City hereby declares its official intent to reimburse itself for such original expenditures from the proceeds of such Bonds or Notes, and this Order shall constitute a Declaration of Official Intent pursuant to Treasury Regulation §1.150-2, and shall be kept available for public inspection during reasonable business hours at the office of the City Clerk.

A notice describing the above borrowing and the general purpose of such borrowing was published on or before June 3, 2024, in the *Sun Journal*, a daily newspaper of general circulation published in the City of Auburn and in Androscoggin County.

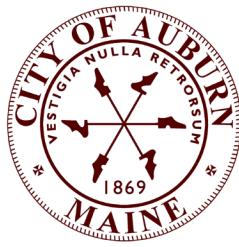
NOTE: Must be approved by roll call vote.

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**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
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**Belinda A. Gerry**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



# City Council Order

Schedule 1

## CAPITAL IMPROVEMENT PLAN FY 25 BONDS

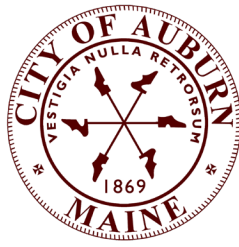
Description		Total
Airport	Annual Pavement Management Program	\$ 150,000
Airport	Congressionally Directed Spending (CDS) Hangar Project	\$ 68,750
Clerk	Record Restoration	\$ 50,000
Fire	Engine 2 Reconditioning	\$ 250,000
IT	Security Camera Project	\$ 90,000
LA 911	Server Infrastructure Replacement	\$ 150,000
Planning & Permitting	Dangerous Buildings and Junkyard Cleanups	\$ 150,000
Planning & Permitting	Comprehensive Plan Program	\$ 220,000
Police	Mobile Data Terminal Replacement	\$ 135,000
Engineering	Merrow Road Reconstruction	\$ 3,000,000
Engineering	Whitman Spring Repair	\$ 150,000
Engineering	Reconstruction	\$ 1,800,000
Engineering	Reclamation	\$ 1,500,000
Engineering	Major Drainage	\$ 500,000
Engineering	MDOT Match	\$ 1,500,000
Engineering	Resurfacing	\$ 1,600,000
Engineering	Pavement/Retaining Wall Assessment	\$ 125,000
Engineering	Sidewalk Repairs	\$ 100,000
Engineering	Downtown Parking and Walkability-Grant Match	\$ 400,000
Facilities & Energy	Auburn Hall Boiler/Mechanical Upgrades	\$ 550,000
Facilities & Energy	Engine 2 Station Reconstruction	\$ 2,000,000
Facilities & Energy	Public Library Building Envelope, Repairs & Design Cost Analysis	\$ 75,000
Facilities & Energy	Public Library Boilers Replacement	\$ 575,000
Public Works	Replace Vactor Truck	\$ 590,000
Public Works	Replace Boom Lift School and Public Works	\$ 77,000
Public Works	Annual Park & Walkway Light Replacement	\$ 100,000
Public Works	Replace 7yd plow truck (plowing/sanding and roadway maintenance)	\$ 325,000
Public Works	Recreation Mini Bus replacement/upgrade	\$ 110,000
Transportation	Traffic Calming & Pedestrian Safety	\$ 175,000
Transportation	LATC Bus Replacement	\$ 50,000
<b>TOTAL BOND CIP</b>		<b>\$ 16,615,750</b>

Amended and passed first reading on 6/3/2024 5-1 (Gerry opposed; Weisner absent)

**Richard S. Whiting**, Ward One  
**Benjamin J. Weisner**, Ward Four  
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**Belinda A. Gerry**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 83-06032024**

# City Council Order

**IN CITY COUNCIL**

**ORDERED**, that the City Council hereby authorizes the City Manager to execute the Collective Bargaining Agreement with the IAMAW AFL-CIO, effective 07/01/2024.

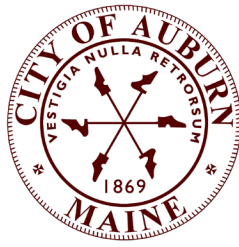
Passage on 6/3/2024 6-0 (Weisner absent)

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**Richard S. Whiting**, Ward One  
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**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



# City Council Order

## IN CITY COUNCIL

**ORDERED**, that the Auburn City Council directs staff to prepare a zoning map amendment for Public Hearing and a Recommendation by the Auburn Planning Board pursuant to Chapter 60, Article XVII, Division 2, Amendment to the Zoning Ordinance or Zoning Map. The intent is to amend the map on approximately 8.17 acres from T-4.2B Traditional Neighborhood Development zoning district to the General Business II (Minot Ave) zoning district as shown on the attached map. The area proposed to be rezoned encompasses all of City Assessor's parcel I.D.s 209-035 and 209-034. The purpose of this proposal is to better support a new public safety facility by allowing the flexibility in form and design to best serve the needs of public employees.

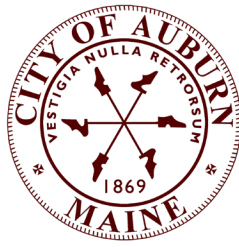
Passage on 6/3/2024 6-0 (Weisner absent)

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**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



# City Council Order

## IN CITY COUNCIL

**ORDERED**, that the Auburn City Council directs staff to prepare a zoning map amendment for Public Hearing and a Recommendation by the Auburn Planning Board pursuant to Chapter 60, Article XVII, Division 2, Amendment to the Zoning Ordinance or Zoning Map. The intent is to consider amendments that will change the zoning designation as shown on the attached Map from General Business to Multifamily Suburban. Multifamily Suburban zoning would limit commercial uses of the land but would match the density of the General Business Zone for residential uses. This proposed map boundary has been developed in consultation with the landowner and would balance concerns of the public for watershed protection with the future land use plans of the City as well as maintaining the allowance for housing at the property. Attached is a map depicting the boundaries proposed for consideration.

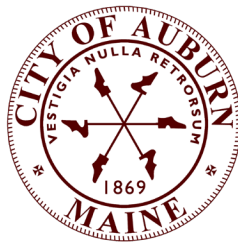
Passage on 6/3/2024 5-1 (Gerry opposed; Weisner absent)

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**Phillip L. Crowell, Jr.**, City Manager



# City Council Order

## IN CITY COUNCIL

### **ORDER - AUTHORIZING ISSUANCE OF GENERAL OBLIGATION BONDS AND A TAX LEVY THEREFOR**

Following a public hearing duly called and held as required by Article 8, Section 8.13 of the City Charter, **by the Auburn City Council BE IT ORDERED:**

THAT, pursuant to Title 30-A, §5772 of the Maine Revised Statutes, as amended, the City Charter, as amended, and all other authority thereto enabling, there is hereby authorized the issue and sale of the City's general obligation bonds (the "Bonds") and notes in anticipation thereof (the "Notes"), in the principal amount not to exceed \$16,565,750, the proceeds of which, including original issue premium, if any, and investment earnings thereon, are hereby appropriated to finance the capital equipment and capital improvements listed in Schedule 1 hereto (including costs of issuance for the Bonds)(the "Projects"), all constituting a part of the City's FY25 Capital Improvement Program.

THAT the Bonds and Notes shall be signed by the manual or facsimile signatures of the City's Finance Director and its Treasurer (provided that at least one of such signatures shall be a manual signature), attested by the City Clerk under the seal of the City.

THAT the Finance Director is hereby authorized, in the name of and on behalf of the City, to establish, determine and approve the time of the sale, award and settlement of the Bonds and Notes, which may be issued at one time, or from time to time, through a public offering or a private placement, on a competitive or negotiated basis, in serial form or as term bonds, or some combination of any of the foregoing, such establishment, determination and approval to be conclusively evidenced by the execution thereof.

THAT the Finance Director is hereby authorized, in the name of and on behalf of the City, to establish, determine and approve the date, form, denominations, interest rates, maturities (not to exceed the maximum term authorized by law), provisions for early redemption, and all other details of such Bonds and Notes, such establishment, determination and approval to be conclusively evidenced by the execution thereof.

THAT to the extent not payable from other funds, each year that any of the Bonds remain outstanding, the City shall levy a tax in an amount sufficient to pay the annual installment of principal and the annual interest on such Bonds.

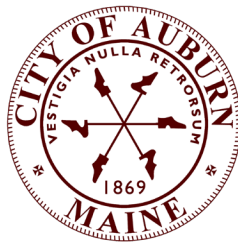
THAT the Finance Director is hereby authorized, in the name of and on behalf of the City, to do or cause to be done all such acts and things necessary and expedient in respect in connection with the financing of the Projects and the issuance the Bonds and Notes, and the investment of the proceeds thereof, including to select a financial advisor, underwriter, or paying agent/registrars with respects to the Bonds and Notes, and to execute, deliver and approve all agreements, investment agreements, bond purchase agreements, preliminary and final official statements or other offering documents, escrow agreements, continuing disclosure agreements, tax compliance agreements, or arbitrage certificates, and all other closing certificates and documents (collectively referred to as the "Bond Documents"), which Bond Documents

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**Belinda A. Gerry**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



## City Council Order

may be in such form and contain such terms, conditions and provisions including, without limitation, the waiving of the City's sovereign or governmental immunity with respect to the enforceability of any of the forgoing, which waiver of sovereign or governmental immunity is hereby authorized, confirmed and approved, as the Finance Director shall establish, determine and approve, such establishment, determination and approval to be conclusively evidenced by the execution thereof.

THAT to the extent the Bonds or Notes are issues on a tax-exempt basis, the Finance Director is hereby authorized, in the name of and on behalf of the City:

- To covenant, agree and certify (A) that no part of the proceeds of such Bonds and Notes shall be used directly or indirectly to acquire any securities or obligations or property, the acquisition or use of which would cause the Bonds or Notes to be "private activity bonds" or "arbitrage bonds" within the meaning of Sections 141 and 148 of the Internal Revenue Code of 1986, as amended, and (B) that the City will file any required reports and take any other action that may be necessary to insure that interest on the Bonds or Notes will remain exempt from federal income taxation, and that the City will refrain from any action that would cause interest on the Bonds and Notes to be subject to federal income taxation; and
- To designate the Bond or Notes, or a portion thereof, as qualified tax-exempt obligations under and as permitted by Section 265(b)(3) of the Code, to the extent such designation is available and permissible under said Section 265(b)(3).

THAT if the Finance Director, Treasurer, or Clerk are for any reason unavailable to approve and execute the Bonds, Notes or any related Bond Document, the person or persons then acting in any such capacity, whether as an assistant, a deputy, or otherwise, in an interim or acting capacity, is hereby authorized, in the name of and on behalf of the District, to act for such official with the same force and effect as if such official had himself or herself performed such act.

THAT if any authorized representative of the City who has signed or sealed the Bonds or Notes shall cease to be such officers or officials before the Bonds or Notes so signed and sealed shall have been actually authenticated or delivered by the City, such Bonds or Notes nevertheless may be issued, delivered and authenticated with the same force and effect as though the person or persons who signed or sealed such Bonds or Notes had not ceased to be such officer or official; and also any such Bonds or Notes may be signed and sealed on behalf of the City by those persons who, at the actual date of the execution of such Bonds or Notes, shall be the proper officers and officials of the City, although at the nominal date of such Bonds or Notes any such person shall not have been such officer or official.

THAT if the actual cost of any Project differs from the estimated cost, whether due to completion, delay or abandonment of such Project or for any other reason, the Finance Director is hereby authorized, in the name of and on behalf of the City, in her discretion, to reallocate proceeds of the Bonds and Notes to any other listed Project, or to any other project or improvement that the City Council has approved or may in the future approve as part of the City's annual capital improvement plan.

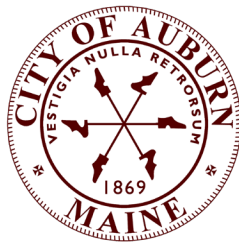
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**Belinda A. Gerry**, At Large  
**Phillip L. Crowell, Jr.**, City Manager





## City Council Order

THAT the authority to issue any Bonds or Notes not issued within 2 years of the date of approval of this Order shall automatically expire 2 years from the date of approval of this Order.

THAT notwithstanding the foregoing paragraph, during the term any of the Bonds issued pursuant to this Order remain outstanding, the Finance Director is hereby authorized, in the name of and on behalf of the City, to issue refunding bonds on either a current or advance refunding basis, to refund some or all of the Bonds then outstanding, and to establish, determine and approve the time of the sale, award and settlement of such refunding bonds, the date, form, denominations, interest rates, maturities (not to exceed the maximum term authorized by law), provisions for early redemption, and all other details of such refunding bonds, such establishment, determination and approval to be conclusively evidenced by the execution thereof, and to execute and deliver, in the name of and on behalf of the City, such additional Bond Documents as may be reasonable or necessary with respect to such refunding, and each refunding bond issued hereunder shall be signed in the same manner as the Bonds.

THAT prior to the issuance of the Bonds or Notes, the Finance Director is hereby authorized to expend available funds of the City to pay costs of the Projects (referred to as "original expenditures") which would be reimbursed from proceeds of the Bonds or Notes; to that end, the City hereby declares its official intent to reimburse itself for such original expenditures from the proceeds of such Bonds or Notes, and this Order shall constitute a Declaration of Official Intent pursuant to Treasury Regulation §1.150-2, and shall be kept available for public inspection during reasonable business hours at the office of the City Clerk.

A notice describing the above borrowing and the general purpose of such borrowing was published on or before June 3, 2024, in the *Sun Journal*, a daily newspaper of general circulation published in the City of Auburn and in Androscoggin County.

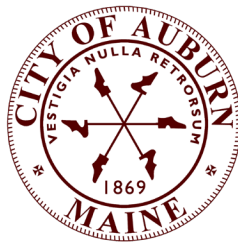
NOTE: Must be approved by roll call vote.

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# City Council Order

Schedule 1

## CAPITAL IMPROVEMENT PLAN FY 25 BONDS

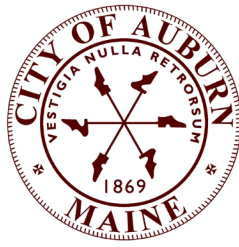
Description		Total
Airport	Annual Pavement Management Program	\$ 150,000
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Clerk	Record Restoration	\$ 50,000
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IT	Security Camera Project	\$ 90,000
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Planning & Permitting	Comprehensive Plan Program	\$ 220,000
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Engineering	Whitman Spring Repair	\$ 150,000
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Engineering	Pavement/Retaining Wall Assessment	\$ 125,000
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Facilities & Energy	Public Library Building Envelope, Repairs & Design Cost Analysis	\$ 75,000
Facilities & Energy	Public Library Boilers Replacement	\$ 575,000
Public Works	Replace Vactor Truck	\$ 590,000
Public Works	Replace Boom Lift School and Public Works	\$ 77,000
Public Works	Annual Park & Walkway Light Replacement	\$ 100,000
Public Works	Replace 7yd plow truck (plowing/sanding and roadway maintenance)	\$ 325,000
Public Works	Recreation Mini Bus replacement/upgrade	\$ 110,000
Transportation	Traffic Calming & Pedestrian Safety	\$ 175,000
Transportation	LATC Bus Replacement	\$ 50,000
<b>TOTAL BOND CIP</b>		<b>\$ 16,565,750</b>

Passage on 6/17/2024, 6-1 (Gerry opposed).

**Richard S. Whiting**, Ward One  
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**Belinda A. Gerry**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 86-06172024**

# City Council Order

**IN CITY COUNCIL**

**ORDERED**, that the City Council hereby authorizes the City Clerk to waive the \$60 Temporary Food Service license fee for the Age Friendly Community Committee to operate a concessions stand in Festival Plaza on Wednesday evenings from June 26, 2024 through August 21, 2024.

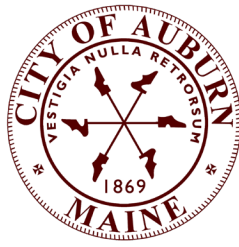
**Passage on 6/17/2024, 7-0.**

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**Phillip L. Crowell, Jr.**, City Manager



**ORDER 87-07012024**

# City Council Order

**IN CITY COUNCIL**

**ORDERED**, that the City Council authorizes the City Manager to utilize \$70,000 of American Rescue Plan Act (ARPA) funds to secure a housing audit for the City of Auburn.

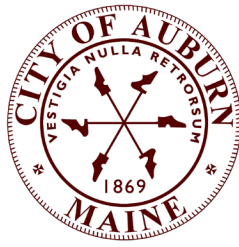
Passed on 7/1/24, 6-1 (Walker opposed).

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**Phillip L. Crowell, Jr.**, City Manager



**ORDER 88-07012024**

# City Council Order

**IN CITY COUNCIL**

**ORDERED**, that the City Council allocates \$40,000.00 from the American Rescue Plan Act (ARPA) funds towards on-going food insecurity for our community members since the Covid-19 pandemic.

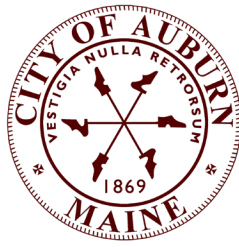
Passed on 7/1/24, 7-0.

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**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 89-07012024**

# City Council Order

**IN CITY COUNCIL**

**Ordered,** that the City Council authorizes the repurposing of the city owned 121 Mill Street building as a community resource center.

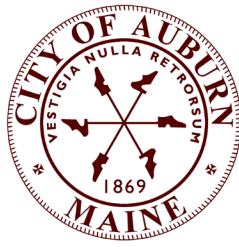
Passed on 7/1/24, 5-2 (Walker & Milks opposed).

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**Phillip L. Crowell, Jr.**, City Manager



**ORDER 90-07012024**

# City Council Order

**IN CITY COUNCIL**

**Ordered**, that the City Council authorizes the relocation of the current Business & Community Development Department to 121 Mill Street and increases the current American Rescue Plan Act (ARPA) allocation by \$438,702.83.

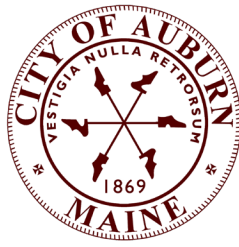
Passed on 7/1/24, 6-1 (Walker opposed).

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**Phillip L. Crowell, Jr.**, City Manager



**ORDER 91-07152024**

# City Council Order

## IN CITY COUNCIL

**ORDERED**, that the Auburn City Council hereby selects MATTHEW GARSIDE as the District 20 representative of Maine Municipal Association's Legislative Policy Committee, for a term serving July 1, 2024 through June 30, 2026.

**BE IT FURTHER ORDERED**, that the City Clerk is directed to return the ballot to Maine Municipal Association immediately following passage of this order.

Passed on 7/15/24, 7-0.

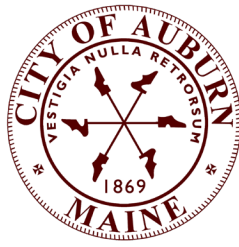
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**Jeffrey D. Harmon**, Mayor

**Stephen G. Milks**, Ward Three  
**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager





**ORDER 92-07152024**

# City Council Order

**IN CITY COUNCIL**

**ORDERED**, that Denis D'Auteuil, having been appointed by the City Manager, be and hereby is confirmed by the Auburn City Council to serve as the Assistant City Manager, effective July 16, 2024.

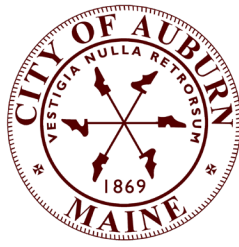
Passed on 7/15/24, 7-0.

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**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 93-07152024**

# City Council Order

**IN CITY COUNCIL**

**Ordered,** that the City Council hereby appoint Martin Moreau, Justin Le, Marie West, and Amirah Daugherty as Constable with firearm/arrest powers for the Auburn Police Department.

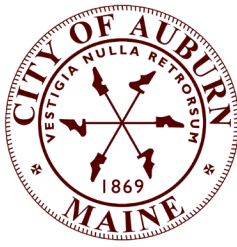
Passed on 7/15/24, 7-0.

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**Phillip L. Crowell, Jr.**, City Manager



**ORDER 94-07152024**

# City Council Order

**IN CITY COUNCIL**

**ORDERED**, that the City Council hereby approves the temporary liquor license for an Incorporated Civic Organization for the City's Balloon Festival event to be held August 17, 2024 in Festival Plaza from 12:00pm until 5:00pm.

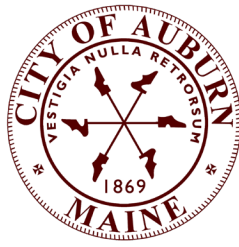
Passed on 7/15/24, 7-0.

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**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 95-08052024**

# City Council Order

**IN CITY COUNCIL**

**ORDERED**, that the City Council hereby officially votes to appoint Mayor Jeffrey Harmon to serve as Auburn's Representative on the Maine Municipal Association's 2024-2026 Legislative Policy Committee, and City Manager Phillip L. Crowell, Jr. to serve as alternate member.

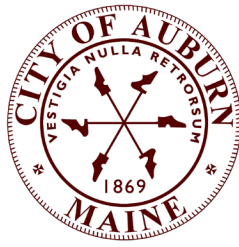
**Passed 8/5/24, 7-0.**

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**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 96-08052024**

# City Council Order

## IN CITY COUNCIL

**ORDERED**, that the City Council hereby officially votes to cast the City of Auburn's ballot for the Election of MMA Vice President and Executive Committee members as shown on the attached.

**BE IT FURTHER ORDERED**, that the City Clerk is hereby directed to return the completed ballot to Maine Municipal Association by August 23, 2024.

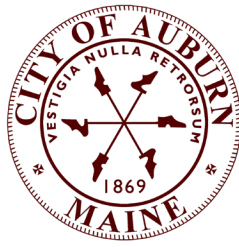
**Passed 8/5/24, 7-0.**

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**Phillip L. Crowell, Jr.**, City Manager



**ORDER 97-08052024**

# City Council Order

## IN CITY COUNCIL

**ORDERED**, that an ad-hoc committee be established to review city fees and bring forward a recommendation of changes to the City Council for adoption. The appointed committee members shall be: Emily Carrington, City Clerk; Denis D'Auteuil, Assistant City Manager; Councilor Adam Platz, and Mayor Jeffrey Harmon. The ad-hoc committee shall be dissolved upon making its final recommendations to the City Council.

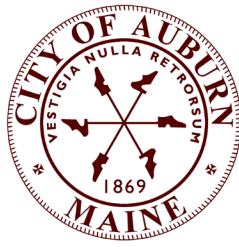
**Passed 8/5/24, 7-0.**

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**Phillip L. Crowell, Jr.**, City Manager



**ORDER 98-08052024**

# City Council Order

**IN CITY COUNCIL**

**ORDERED**, that the City Council hereby adopts the City of Auburn EMS Transport Rate Schedule effective January 1, 2025, as shown on the attached.

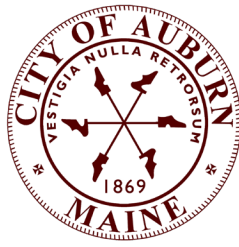
**Passed 8/5/24, 7-0.**

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**Phillip L. Crowell, Jr.**, City Manager



**ORDER 99-08192024**

# City Council Order

**IN CITY COUNCIL**

**ORDERED**, that Edward Little High School Junior, Mubarik Abdulahi, be appointed to serve as the City Council Student Representative with a term expiration of June 30, 2026, as nominated by the Appointment Committee.

Passed 8/19/24, 7-0.

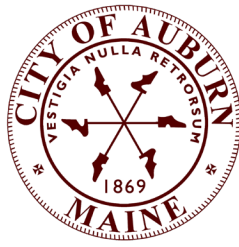
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**Phillip L. Crowell, Jr.**, City Manager





**ORDER 100-08192024**

# City Council Order

**IN CITY COUNCIL**

**ORDERED**, that Whitney Poulin be appointed to serve on the Auburn-Lewiston Municipal Airport Board of Directors for the unexpired term ending January 1, 2026, as nominated by the Appointment Committee.

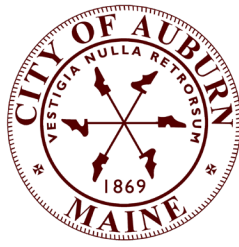
Passed 8/19/24, 7-0.

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**Phillip L. Crowell, Jr.**, City Manager



**ORDER 101-08192024**

# City Council Order

**IN CITY COUNCIL**

**ORDERED**, that Dana Staples be appointed to serve on the Zoning Board of Appeals for a term that expires May 1, 2027, as nominated by the Appointment Committee.

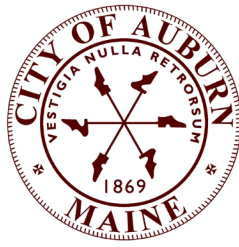
Passed 8/19/24, 7-0.

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**Phillip L. Crowell, Jr.**, City Manager



**ORDER 102-08192024**

# City Council Order

**IN CITY COUNCIL**

**ORDERED**, that Robert Hayes be appointed to serve on the Planning Board for the unexpired term that expires January 1, 2027, as nominated by the Appointment Committee.

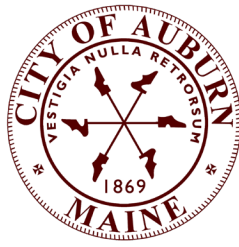
Passed 8/19/24, 7-0.

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**Phillip L. Crowell, Jr.**, City Manager



**ORDER 103-08192024**

# City Council Order

**IN CITY COUNCIL**

**ORDERED**, that the City Council hereby accepts the Solid Waste Taskforce Final Report from the Sustainability and Natural Resource Management Board, as shown on the attached.

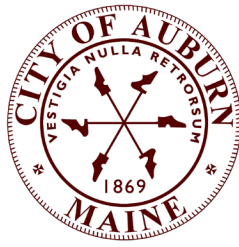
Passed 8/19/24, 7-0.

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**Phillip L. Crowell, Jr.**, City Manager



**ORDER 104-08192024**

# City Council Order

## IN CITY COUNCIL

**Ordered**, that the City Manager be, and hereby is, authorized to accept delivery on behalf of the City from Beal Properties LLC conveying, as a gift, real property approximately 0.15 acres in size located on Carrier Court and currently shown as Assessor's Map 184, Lot 032; and

**Be it further Ordered**, that the City Manager be, and hereby is, authorized to execute any necessary paperwork reasonable incident to Beal Properties LLC's gift to the City.

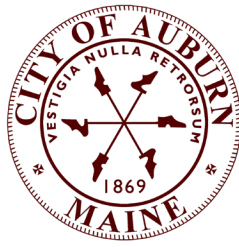
Passed 8/19/24, 7-0.

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**Phillip L. Crowell, Jr.**, City Manager



**ORDER 105-08192024**

# City Council Order

**IN CITY COUNCIL**

**Ordered,** that the Auburn City Council hereby authorizes the reallocation of \$75,000 from the FY2023 Capital Improvement Plan for Airport Hangar Door to an FY2025 project of Apron Rehabilitation and Expansion

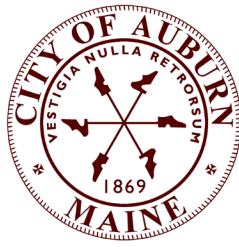
Passed 8/19/24, 7-0.

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**Phillip L. Crowell, Jr.**, City Manager



**ORDER 106-08192024**

# City Council Order

**IN CITY COUNCIL**

**Ordered, that the Auburn City Council adopt the attached** Membership, Schedule, Charge and Directive defining and initiating the appointment process for the Comprehensive Plan Committee and directing the City Manager to provide staff support for selecting a consultant, the planning process and to provide facilities for meetings.

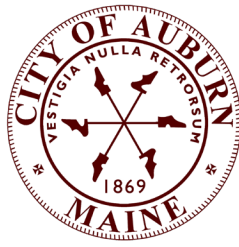
Passed 8/19/24, 7-0.

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**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



# City Council Order

## IN CITY COUNCIL

**ORDERED**, that the City Council hereby appoint the following named persons to serve documents as Constable Process Servers without firearm/arrest powers on behalf of Auburn Police Department within the City of Auburn for 2024.

Abigail Bowie	Employee	Constable	Without Firearm	New Appointment
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**BE IT FURTHER ORDERED**, that the City Council hereby appoint the following named persons to serve documents as Constable Process Servers with firearm/arrest powers on behalf of Auburn Police Department within the City of Auburn for 2024.

Alexandra Gallo	Employee	Constable	With Firearm	New Appointment
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Passed 9/3/24, 6-0 (Gerry absent).

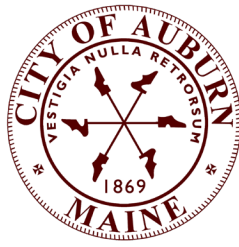
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**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager





**ORDER 108-09032024**

# City Council Order

## IN CITY COUNCIL

**Ordered,** That the Auburn City Council Initiates consideration of an amendment from the Lake Auburn Stakeholders Group and refers the attached text and maps to the Auburn Planning Board for Public Hearing and a Recommendation pursuant to Chapter 60, Article XVII. Amendment include Chapter 60, Article II, Chapter 60, Chapter 60, Article XII, Division 4, Lake Auburn Watershed Overlay District and amendments to the Zoning Map. The intent is to consider text amendments that will strengthen the ordinance for protections to the Lake Auburn Watershed and the source water protection for the communities of Auburn and Lewiston which serves clean drinking water to 39,000 residents from Lake Auburn. The overlay maps will follow existing watershed/overlay boundaries that will assist in the agricultural and forestry uses and further define natural resource features for 250'buffers. Materials for a Planning Board Public hearing has been completed based on the directive in Order 04-01022024.

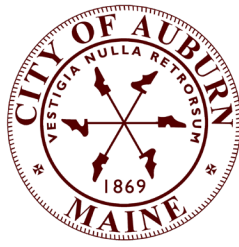
Passed 9/3/24, 6-0 (Gerry absent).

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**Adam R. Platz**, At Large  
**Phillip L. Crowell, Jr.**, City Manager



**ORDER 109-09032024**

# City Council Order

**IN CITY COUNCIL**

**Ordered**, that the City Manager Execute a lease with Auburn Riverwalk, LLC for a portion of Auburn Tax Parcel 241-017 to be used for the benefit of their tenant Gritty McDuff's Brew Pub.

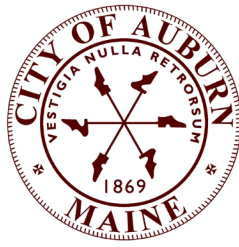
Passed 9/3/24, 6-0 (Gerry absent).

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**Phillip L. Crowell, Jr.**, City Manager



**ORDER 110-09032024**

# City Council Order

## IN CITY COUNCIL

ORDERED, that the City Council extend to the City Manager salary and benefit changes to match exempt employees effective July 1, 2024.

BE IT FURTHER ORDERED, that the City Council extend to the City Manager a one year contract extension as specified by his current contract.

Added to the agenda and passed 9/3/24,  
6-0 (Gerry absent).

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